

# Ohio CSEA Directors Association

## 2019 Spring Symposium

### INVOICE

This portion serves as your Conference billing invoice. Submit this invoice to:

Ohio CSEA Directors Association  
 1103 Schrock Road, Suite 309  
 Columbus, OH 43229  
 Phone: 614-846-6652 Fax: 614-846-6693

OCDA Tax ID: 31-1438854

Checks should be made payable to the Ohio CSEA Directors' Association and mailed to the above address: **A \$50.00 processing fee will apply to all cancellations received after April 5, 2019 as well as for all "no shows" at the conference.** All cancellations must be submitted in writing via fax or email. Substitutions will be permitted upon written notification to our office.

County/Organization: \_\_\_\_\_

Questions can be directed to: \_\_\_\_\_ Phone: \_\_\_\_\_

Method of Payment:  Payment Enclosed  Payment Forthcoming

Purchase Order # \_\_\_\_\_ Attached

#### April 15- April 16, 2019

Full Registration	Total Registrants	Total Cost
Registration fee = \$250 per person for OCDA Members	\$250 X _____	= \$ _____
Registration fee = \$500/per person for Non Members	\$500 X _____	= \$ _____

#### Single Day Registration

OCDA Conference Presenter fee	\$125.00 X _____	= \$ _____
Monday only <u>Member</u> registration fee	\$175.00 X _____	= \$ _____
Tuesday only <u>Member</u> registration fee	\$175.00 X _____	= \$ _____
Monday only <u>Non-Member</u> registration fee	\$300.00 X _____	= \$ _____
Tuesday only <u>Non-Member</u> registration fee	\$300.00 X _____	= \$ _____

Registrations must be received by **April 5, 2019**. You may register each individual attending at our website [www.ocda.us](http://www.ocda.us) under the registration form on our trainings page. You will receive an e-mail confirmation if you register online. Please register for each session you plan to attend.